

Documents

In the shared Google Drive, under Officers > Financial > Business Documents, you will find the EIN Assignment number that is often needed for bank activities, donations to the club, and taxes. The W-9 Form and the Tax Exempt Documents in this folder will be necessary for filing taxes in the spring. Because RCCF is a nonprofit company, we are technically a charity and thus do not pay taxes. However, this information still needs to be documented and sent to the IRS by May 15 every year (not April 15 like personal taxes; nonprofits have a different deadline).

Under Officers > Official, you will find the club constitution. This is necessary for registering the club and may be asked for in bank and funding settings.

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